

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

February 28, 2020

1:30-4:00

Room D2

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.

I. Opening Procedures (1:30-1:40)

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

C. Pledge of Allegiance

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	_____	_____
Carolyn Bernal	_____	_____
Regina Carver	_____	_____
Talya Drescher		
Marlo Hartsuyker	_____	_____
Roberto Martinez	_____	_____
Brian Sevier	_____	_____
Jesús Torres	_____	_____
<u>Administration</u>		
Charmon Evans	_____	_____
Darlene Hale	_____	_____
Veronica Solorzano	_____	_____

E. Public Comments

F. Director's Report

G. Board Reports, Correspondence, and Communications

I\ . Swearing in of new Board Member, Lindsay Walker

J. Advisory and Auxiliary Reports

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

II. Regular Session

A. Consent Agenda (1:40-1:45)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the January 31, 2020 Regular Board Meeting**

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: Review and approval of the January Financials for UPCS, check register, credit card statement (1:45:-1:55)**

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the January Financials for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

2. **Topic/Agenda Item: Review and Approval of the Second Interim Financial Report for UPCS (1:55-2:05)**

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Second Interim Financial Report for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

3. **Topic/Agenda Item: Winter ConApp (2:05-2:15)**

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends Approval of the Winter ConApp

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesus Torres				
Lindsay Walker				

4. **Topic/Agenda Item: Safety Plan for UPCS (2:15-2:30)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Safety Plan for UPCS

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesus Torres				
Lindsay Walker				

5. **Topic/Agenda Item: Review and Approval of the Instructional Minutes for 2020-2021 (2:30-2:40)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Instructional Minutes for 2020-2021

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesus Torres				
Lindsay Walker				

6. **Topic/Agenda Item: Form J13A Request for Allowance of Attendance due to Emergency Conditions, State Preschool (2:40-2:50)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Form J-13A Request for Allowance of Attendance due to Emergency Conditions, State Preschool

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

7. **Topic/Agenda Item: Review and Approval of Resolution #20 19/20 Preschool Attendance Recovery, State Preschool (2:50-3:00)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Board Resolution #20 19/20

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

8. **Topic/Agenda Item: Report from Investment Committee (3:00-3:15)**
 Personnel Involved: Charmon Evans, Lisa Boulos, Marlo Hartsuyker,
 Jesús Torres, Roberto Martinez
9. **Topic/Agenda Item: LCAP Update, new template (3:15-3:40)**
 Personnel Involved: Charmon Evans

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next Meeting, March 20, 2020

VI. Adjournment